

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, DECEMBER 12, 2011.

PRESENT:

Mr. M. Sefton, Chairperson, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. D. Karnes, Mr. G. Kruck, Mr. J. Murray, Dr. L. Ross, Mr. K. Sumner

Secretary-Treasurer, Mr. G. F. Barnes and Recording Secretary, Ms. S. Bailey.

Senior Administration: Dr. D. M. Michaels, Superintendent, Mr. G. Malazdrewicz, Associate Superintendent, Mr. K. Zabowski, Assistant Secretary-Treasurer, Mr. Denis Labossiere, Assistant-Secretary-Treasurer.

REGRETS:

Mr. M. Snelling, Vice-Chairperson.

The Chairperson called the meeting to order at 7:00 p.m. and welcomed everyone in attendance to the meeting.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

Trustee Karnes noted he had a verbal report on the visit to Seven Oaks School Division to view their portables; as well as one In-Camera Trustee Inquiry.

Secretary-Treasurer, Mr. Barnes, noted the addition of Confidential #3 regarding a Personnel Matter for In-Camera discussion.

Superintendent, Dr. Michaels, confirmed she had two In-Camera Personnel Matters to discuss.

Trustee Kruck noted he had one In-Camera item from the Personnel Committee.

Trustee Sumner noted he had a student concern to address In-Camera.

Mr. Kruck – Mr. Karnes

That the agenda be approved as amended.

Carried.

1.03 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Regular Board Meeting held November 28, 2011 were circulated.

Trustee Kruck wished to amend the minutes. He confirmed his clarification regarding his Trustee Inquiry under Section 2.10 should have read "How have staff and parents been informed of the appeal part of this policy".

Mr. Murray – Mr. Bartlette

That the Minutes be approved as amended.

Carried.

2.00 GOVERNANCE MATTERS:**2.01 Presentations For Information**

- a) Members of the Crocus Plains Regional Secondary School Golden Geckos F1 Team spoke to the Board about their experiences at the F1 in School World Championship in Malaysia and the work involved in taking them to the World Championship. The Chairperson thanked the students for their presentation noting how proud the Division was of their accomplishments. Trustees asked questions regarding what the students had learned through the process and what their future holds based on the experiences gained through their accomplishments. The students thanked the Board for their support and assistance. The Board thanked Crocus Plains teacher Mr. Miro Gawinski for the guidance and leadership he provided to the students.

2.02 Reports of Committees

- a) Personnel Committee Minutes

The written report of the Personnel Committee Meeting held November 28, 2011 was circulated.

Dr. Ross – Mr. Kruck

That the Minutes be received and filed.

Carried.

- b) Policy Review Committee Minutes

The written report of the Policy Review Committee Meeting held November 28, 2011 was circulated.

Mr. Sumner – Mr. Kruck

That the Minutes be received and filed.

Carried.

The written report of the Policy Review Committee Meeting held December 5, 2011 was circulated.

Mr. Sumner – Mr. Bartlette

That the Minutes be received and filed.

Carried.

c) Divisional Futures & Community Relations Committee Minutes

The written report of the Divisional Futures & Community Relations Committee meeting held December 1, 2011 was circulated. Trustee Kruck asked if the school principal was present. Trustee Bowslaugh reviewed the outline of the meetings with students and confirmed that a school administrator was present.

Trustee Sumner noted Trustees from the Interlake School District were also in attendance at Alexander School on December 1st to view the schools Learning Through the Arts program.

Mrs. Bowslaugh – Mr. Bartlette

That the Minutes be received and filed.

Carried.

Trustee Bowslaugh also spoke about the Divisional Futures & Community Relations Committee's attendance at the Alexander School Parent Council meeting held December 5, 2011, noting some of the issues raised by parents.

d) Other

- Trustee Karnes noted he, Trustee Murray and Mr. Clark, Director of Facilities and Transportation had driven to Seven Oaks School Division on December 8, 2011 to view new school portables in use. Trustees Karnes and Murray provided information regarding the construction cost, what is included in the portables, and teachers' likes and dislikes about the portables. Both Mr. Murray and Mr. Karnes felt the Division should give serious consideration to the use of portables as a possible option to address growing enrollment in some schools. Discussions were held regarding deadlines to order portables; how they are located on the property; and a report on accommodations currently being prepared by Senior Administration. The Board directed Senior Administration to include the use of portables as an option in their report.

2.03 Delegations and Petitions

- a) Mr. Jamie Burt, a parent of a Grade 9 Neelin High School Student enrolled in the IB program spoke to the Board of Trustees requesting an exception to the transportation policy with respect to high school students. Mr. Burt spoke of the discussions held at the Facilities and Transportation Committee in November and why he chose to now speak to the full Board. He noted his daughter chose Neelin High School for the IB program. Although his family lives within the 2.4 kms distance to a high school, he asked for an exception to policy so that his daughter could take the bus to Neelin, which was less than 2.4 kms from their home, in order to participate in the IB program. He noted this program was not offered at the high school closest to their home. He stated when attending the

various high school open houses the policy that high school students are only bussed if they live more the 2.4 kms from the closest high school had not been mentioned. Mr. Burt spoke of exceptions to policy that had been previously made. He noted the number of students which ride the bus that goes from J.R. Reid to Neelin and the appearance of space available for his daughter. Mr. Burt asked the Board to consider a non-binding exception to policy until the matter can be resolved properly. The Chairperson thanked Mr. Burt for his presentation. Mr. Sefton confirmed that the Board would consider the information he provided and deliberate on his request at their next regular meeting to be held January 9, 2012.

2.04 Communications for Action

- a) Mr. Robert Rivard, President, Manitoba School Boards Association, November 30, 2011, thanking the Board for their comments regarding the 2010-2011 Committee Member Survey Results. He notes that the MSBA has two representatives on the Minister's Advisory Committee on Funding of School Programs. It has been MSBA's practice to name one trustee – usually the association president, and the Executive Director to this Committee. Therefore he sits on the committee for this year. They will list both representatives on the survey results in the future. As for the Provincial Healthy Child Advisory Committee, participants are appointed by the Minister as per *The Healthy Child Manitoba Act*. Appointments are for three years or until the appointment is revoked by the Minister.

Referred Business Arising.

- b) Robert Rivard, President, Manitoba School Boards Association, December 7, 2011, inviting nominations for the 2012 Presidents' Council Award. This award celebrates exemplary service and outstanding achievement, innovative thinking and personal initiative, and lasting and pervasive impact in the field of public education. The common feature they are looking for when selecting a recipient for this award is a contribution to public education that goes above and beyond the requirements of an individual's job or position, whatever that job or position may entail. Nominations for this award must be received at the association office by Friday, February 10, 2012.

Referred Business Arising.

2.05 Business Arising

- From Previous Delegation

- From Board Agenda

- a) Correspondence from Mr. Robert Rivard, President, Manitoba School Boards Association, from Communications for Action 2.04a), thanking the Board for their comments regarding the 2010-2011 Committee Member Survey Results and answering the Board's questions regarding who sits on the Minister's Advisory Committee on Funding of School Programs or the Provincial Healthy Child

Advisory Committee from the Association was discussed. Secretary-Treasurer, Mr. Barnes, noted the Board may wish to discuss this item further at the MSBA Regional Meetings. The Board agreed to bring the matter forward to the Regional Meetings to be held in January.

- b) Correspondence from Robert Rivard, President, Manitoba School Boards Association, from Communications for Action 2.04b), inviting nominations for the 2012 Presidents' Council Award was referred to In-Camera discussions.

- MSBA issues (last meeting of the month)

NIL

- From Report of Senior Administration

- a) School Reports – NIL.
- b) Learning Support Services Presentation – All Day/Every Day Kindergarten Report – T. Timmerman.

Ms. Timmerman, the Division's Assessment, Evaluation and Research Co-Ordinator provided the Board of Trustees with a report regarding the All Day/Every Day Kindergarten Pilot. Mr. Kelly Braun, Principal, Riverview School, Mr. Phil Vickers, Principal, Betty Gibson School, and Mrs. Cheryl Battersby, Kindergarten Teacher, accompanied Ms. Timmerman, to answer any questions the Board may have following Ms. Timmerman's report. Ms. Timmerman began her presentation with a video of a Kindergarten Student working through the Kindergarten Screening process. She provided a report on the ten schools which had participated in the screening, noting the four All Day/Every Day Kindergarten schools were also included. Ms. Timmerman confirmed eight teachers participating in the All Day/Every Day Kindergarten pilot were asked to complete an online questionnaire to collect information about numerous aspects of the pilot program. She noted questions focused on the effective, behavioural and cognitive domains and were divided into five subsections: students, teachers, administrators, parents and the play-based model. Key areas to be noted as part of the results of the All Day/Every Day Kindergarten included increased timely access to services, programming and interventions, increased sense of belonging and community within the school and high degree of teacher job satisfaction. A copy of the Teacher Questionnaire and an analysis of the data were included for the Board's perusal. Ms. Timmerman concluded her presentation with a report on the 2011-2012 November Reporting Period. She noted the pilot report card was being revised based on staff experiences during the pilot implementation. Therefore, several of the descriptors for the MANE indicators will be changing prior to the division-wide implementation of the report card continuum. She noted this was particularly true of the descriptors for the E (Exceeding) designation as they are being developed during this school year. She confirmed the committee will be sharing the revised documents with all Kindergarten teachers in June 2012 in preparation for the division-wide implementation of both the Kindergarten screening and reporting period for the 2012-2013 school year. The

Chairperson thanked Ms. Timmerman for her detailed report. Trustees asked both Mr. Braun and Mr. Vickers for their opinions on the implementation of the All Day/Every Day Kindergarten. Both administrators noted the increase in social skills, learning the school routines and feelings of belonging. They did not feel there were any fatigue issues on the part of the students. They also noted it was easier to schedule assemblies and other school activities to include the kindergarten students as they were there all day rather than only half a day.

c) Items from Senior Administration Report

- Giving of Notice – Policy 3011 – Referred Motions.
- Crocus Plains Regional Secondary School Off-Site Activity Request – Referred Motions.
- Brandon Career Symposium – Request for Funds – Referred Motions.
- Trustee Inquiry
 - Grade 4 to 8 Class Sizes – Trustee Murray.
 - Crocus Plains Vocational Program – Trustee Bartlette.
 - Senior High Equity Funds for Extracurricular Activities – Trustee Kruck.

2.06 Public Inquiries (max. 15 minutes)

Trustee Bartlette exited the meeting at 8:55 p.m. and returned at 9:00 p.m. Trustee Bartlette was not in attendance for motions 173/2011, 174/2011 and 176/2011. Motion 175/2011 was postponed until his return to the meeting.

2.07 Motions

173/2011 Mr. Karnes – Mr. Murray

That Policy 3011 – “Purchasing Authority” be rescinded and replaced with Policy and Procedures 3011 – “Purchasing Authority”.

Carried.

174/2011 Mr. Karnes – Mr. Bartlette

That the trip involving nineteen high school hockey students from Crocus Plains Regional Secondary School to Phoenix, AZ from December 27, 2011 to January 2, 2012 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.

Trustees requested clarification regarding food and accommodations; whether or not the trip was earned through performance; and if the entire team was able to attend or whether there were any students who could not afford to attend. Senior Administration confirmed the tournament was invitational; all players were involved and noted the break down in costs for food and accommodations.

Carried.

175/2011 Mr. Bartlette – Mr. Karnes

That the request of the Brandon Career Symposium 2012 for financial support be approved in the amount of \$2,000.

Trustees requested clarification regarding the cost, how many students attend and the benefit to the Division. It was noted the sum of \$2,000 has been given to the symposium for several years. It was confirmed approximately 2,000 students were eligible to attend. It was agreed future involvement would be reviewed at a later date.

Carried.

176/2011 Mr. Sumner - Mr. Kruck

That the three Student Support Services Program Facilitators each receive a consultant allowance in accordance with Section 9.06 of the Collective Agreement, effective September 1, 2011.

Carried.

2.08 Bylaws

NIL

2.09 Giving of Notice

Mr. Sumner

That I, or someone in my stead, will introduce a motion to rescind Policy and Procedures 9038 – “Public Advertising on School Property” and replace same with Policy and Procedures 9038 – “Restrictive Public Advertising on School Property”.

2.10 Inquiries

- Trustee Inquiries
- a) Trustee Bartlette requested the following information:
 - “I request Senior Administration give an accounting of current usage of Career Connections’ services for student assessment on an annual basis.”
 - “I request Senior Administration give a projection of annual cost for the services of Career Connections should we choose to use their assessment program to meet the needs of our 16-18 year olds who will be students at Upper Deck”.
 - “Can Senior Administration provide the policies on private sponsorship that currently exist in the province?...for the work of Policy Review.”
- b) Trustee Murray requested the following information from Senior Administration:
 - With respect to class size at École Harrison for Kindergarten, “is the Board policy being followed re: split at 26 children and will we set a cap on the school enrollment?”

Trustee Murray asked the Board to consider a one-time Memorial Scholarship for an "EAL student going on to post secondary education in the names of Dayanny Nuniez Bonita and Paul Tschuschba in the amount of \$1,500".

Point of Privilege: Trustee Bowslaugh spoke about the Crocus Plains Regional Secondary High School Major Production of "Grease", the Vincent Massey High School Major Production of "Thoroughly Modern Millie" and Mecca's production of "Little Orphan Annie", noting she had attended all three and enjoyed the local talent highlighted in the productions.

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

Superintendent, Dr. Michaels, highlighted the Quarterly Report in the Report of Senior Administration.

Secretary-Treasurer, Mr. Barnes, referenced Appendix "D" of the report noting Trustee Bartlette's inquiry regarding funding Culinary Arts Support Staff from the Crocus Plains Regional Secondary School. Mr. Barnes also noted that the other two high schools have canteens and do not receive support from the Division to operate the canteens.

Mr. Barnes confirmed that attempts have been made to determine who is on the Government's K-3 Class Size Committee. He noted the Government has not provided the information to date.

Trustee Kruck inquired as to what happened to turn things around that the Federal Government was now going to continue the funding for the Drug and Alcohol Coalition. Superintendent, Dr. Michaels, noted the success of the Y Revolution helped to get an extension on the funding. She noted the education of parents in this area would be highlighted during the next funding time frame.

Mr. Kruck – Mr. Murray

That the report be received and filed.

Carried.

3.02 Communications for Information

- a) Mr. Robert Rivard, President, Manitoba School Boards Association, November 17, 2011, advising that the Board's correspondence regarding Bill 13 was discussed by the Provincial Executive of MSBA at its meeting on November 14, 2011. Executive members share the Brandon School Division's concerns regarding the implementation of this Bill and have requested this item be included on the agenda of the 2012 January Regional Meetings for discussion by all trustees in the province. They have also requested a meeting be scheduled with Minister Allan at her earliest convenience to seek clarification around Government expectations of school boards with regard to learning to age 18 and the class size reduction initiative.

Ordered Filed.

- b) Ms. Linda Grossart, BSIMA President, and Mr. Roger Bright, BSIMA Financial Officer, November 21, 2011, putting forth a formal request for the annual funding allotment for instrument purchases for the Division's Instrumental Music (band) programs for the upcoming budget process. Their enrollment numbers continue to increase, especially in the grade 7 and 8 programs which means a significant increase in the number of instrument rentals provided by BSIMA. They are now faced with purchasing more instruments annually for the programs to meet this increased demand and are therefore requesting that the School Division provide a 10% increase in their annual funding allotment towards instrument purchases in the upcoming budget. They are requesting not less than \$23,900 for instrument purchases for the 2012-2013 budget year.

Referred to Secretary-Treasurer's Department.

- c) Nancy Allan, Minister of Education, November 28, 2011, noting concerns around the quality of teacher candidate practicum experiences were raised by members of the advisory body to the Minister of Education on matters related to teacher education and certification. An Ad-hoc Committee was formed comprised of representatives from the faculties of education and other educational partner organizations. The result of the review is a document entitled "Strengthening Partnerships – Improving the Quality of Teacher Candidate Practicum Experiences in Manitoba". The document serves to help ensure that teacher candidates experience a meaningful and relevant practicum and therefore it is being shared with all the cooperating partners involved in the practicum placement process.

Referred Education Committee.

- d) Gerald Barnes, undated, thanking the Board of Trustees for sponsoring his retirement evening celebration. The ring he received and the glass blown wheat received by his wife were greatly appreciated and will be a true reminder of his 27 years with the Brandon School Division.

Ordered Filed.

Point of Privilege: The Chairperson noted this was Mr. Barnes last Board meeting prior to retirement. On behalf of the Board, Mr. Sefton wished Mr. Barnes all the best.

3.03 Announcements

- a) Friends of Education Committee Meeting – 11:30 a.m., Thursday, December 15, 2011, Conference Room.
- b) Finance Committee Meeting – 2:00 p.m., Monday, December 19, 2011, Board Room.
- c) Policy Review Committee Meeting – 11:30 a.m., Tuesday, January 3, 2012, Board Room.
- d) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, January 9, 2012, Board Room.

Mr. Kruck – Mr. Sumner

That the Board do now resolve into Committee of the Whole In Camera.

Carried.

4.00 IN CAMERA DISCUSSION:

4.01 Student Issues

- Reports

- a) Confidential #2 on a student request for reinstatement was reported on by Dr. Michaels and direction provided.
- b) Dr. Michaels informed the Board of two teacher personnel matters being dealt with by her office.
- c) Confidential #3 on a teacher personnel matter was discussed and referred to motions.

- Trustee Inquiries

- a) Trustee Sumner requested information regarding a student bussing matter.
- b) Trustee Bartlette inquired regarding a student matter.

4.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report was noted.

- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports

- Trustee Inquiries

4.04 Board Operations

- Reports

- Trustee Inquiries

An issue regarding a Senior Administration matter was referred to a Board In-Camera meeting to be held January 30, 2012 at 7:00 p.m.

Mr. Sumner – Mr. Kruck

That the Committee of the Whole In Camera do now resolve into Board.

Carried.

177/2011 Dr. Ross – Mr. Karnes

That Confidential #3 and the recommendations therein are hereby approved.

Carried.

5.00 ADJOURNMENT

Mr. Kruck – Mr. Bartlette

That the meeting does now adjourn (10:20 p.m.)

Carried.

Chairperson

Secretary-Treasurer